

BREAKAWAY

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NAME CHANGE REQUEST FORM

REQUIREMENTS

A name change is possible at the discretion of our suppliers. The responsibility to find a suitable replacement is yours alone. You cannot complete a name change with an existing traveler or anyone previously registered for this trip. The replacement will assume all details of the traveler's package [eg. price, supplements, etc.].

A NAME CHANGE REQUEST MUST MEET THE FOLLOWING REQUIREMENTS:

- To request a name change your account must be current and up to date.
- Completed Name Change Request Form

FEES AND RESTRICTIONS:

- The replacement is responsible for directly paying the current traveler the agreed upon funds to take over the package. Breakaway Beach does not take part in the exchange of fund between parties. **The current traveler will not be refunded by Breakaway Beach.**
- Fees may apply with external suppliers depending on the time name change request is placed.

TRAVELER

SCHOOL OR GROUP NAME: _____

CUSTOMER ID: _____ TRAVELER NAME: _____

IF YOU ARE UNDER THE AGE OF 18 YEARS, THIS FORM MUST BE SIGNED BY A PARENT/GUARDIAN

I, the above stated traveler, have decided not to travel on the Breakaway Beach package I had reserved. I have found a replacement stated below. I understand that I will not receive a refund for all payments made to Breakaway Beach less the name change fee.

Traveler Signature Parent/Guardian Signature (if under 18) Date

REPLACEMENT

SCHOOL OR GROUP NAME: _____

TRAVELER FULL LEGAL NAME: _____

EMAIL ADDRESS: _____

TRAVELER PHONE #: _____ TRAVELER D.O.B : _____ TRAVELER GENDER: _____

PARENT/GUARDIAN NAME: _____

PARENT/GUARDIAN EMAIL ADDRESS: _____

PARENT/GUARDIAN PHONE #: _____

IF YOU ARE UNDER THE AGE OF 18 YEARS, THIS FORM MUST BE SIGNED BY A PARENT/GUARDIAN

I, the above stated replacement have decided to travel on the Breakaway Beach package reserved by the traveler stated above. I understand that I will take responsibility to make all necessary payments in place of the traveler.

Traveler Signature Parent/Guardian Signature (if under 18) Date